

EXERCISE 1

Match the possible CV headings listed below with correct definitions:

1. (professional) experience
 2. education
 3. certifications
 4. skills and interests
 5. qualifications
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- a. proof or documents proving that someone is qualified for a particular job
 - b. knowledge or skill that is obtained from doing, seeing, or feeling things, or something that happens which has an effect on you
 - c. abilities to do an activity or job well and things you enjoy doing
 - d. the process of teaching or learning, especially in a school or college, or the knowledge that you get from this
 - e. official records showing that you have finished a training course or have the necessary skills

1.	2.	3.	4.	5.
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Źródło definicji: Cambridge Dictionary

EXERCISE 2

Translate the following CV excerpts:

1. doświadczenie zawodowe:

2018-obecnie – młodszy prawnik, Kancelaria ABC sp.k.

- analiza dokumentacji prawnej, sporządzanie pism i umów, wsparcie prawników w bieżących projektach

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2. Wykształcenie:

2012-2017 Uniwersytet Warszawski, prawo, stacjonarne (tytuł magistra)

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3. Wolontariat:

2015-2017 Wolontariusz w Studenckiej Poradni Prawnej

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